

Appendix Q4 – Employment Agreement

Job Title:

Description:

Responsibilities and Duties:

I have received instructions and copies of the nondiscriminatory policies, drug free workplace policies, and non---exclusionary policies of the [host site], and the U.S. Department of Transportation, Federal Highway Administration.

I, _____ accept the position as _____

for the Summer Transportation Institute. I will perform the duties and responsibilities of this position and will be compensated in the amount of \$ _____ per hour.

This is a temporary position beginning on _____ and ending on. _____

Signature of Employee

Signature of Project Director

Date

Date